

# AI Job Kit Sample Workflow

AI Job Kit AI Job Search Kit

This public sample shows the shape of the paid AI Job Kit workflow before checkout. It is a preview, not the full 53-file download.

## What the paid kit is for

AI Job Kit helps you turn one job post into a role-specific application workflow. You still edit every AI-assisted draft in your own voice and only use claims you can support.

## Example job-post analysis prompt

```
Analyze this job posting for resume tailoring.  
Do not recommend adding skills or claims unless they are supported by my notes.
```

```
Return a table with:  
- requirement or keyword  
- where it appears in my background  
- suggested resume section  
- suggested phrasing  
- confidence level
```

## Example resume bullet transformation

Before:

```
Managed customer requests and helped improve the process.
```

After:

```
Resolved 35+ weekly customer issues while documenting repeat blockers for the operations team.
```

## Example cover-letter angle

Weak opener:

```
I am excited to apply for this role at your company.
```

Sharper opener:

```
Your posting emphasizes fast client onboarding; my last role centered on shortening handoff time between sales and support.
```

## Tracker fields included in the paid kit

- Company
- Role
- Job URL
- Source
- Status

- Priority
- Date Applied
- Resume Version
- Cover Letter Version
- Referral Contact
- Recruiter Contact
- Next Action
- Next Action Date
- Interview Stage
- Salary Range
- Notes
- Follow Up Date
- Outcome

## **7-day sprint preview**

- Day 1: Highlight requirements and mark which ones you can prove.
- Day 2: Rewrite 3-5 resume bullets around the strongest proof points.
- Day 3: Draft a specific cover-letter opener.
- Day 4: Save a recruiter follow-up note with one relevant detail.
- Day 5: Prepare interview stories for the two hardest requirements.
- Day 6: Submit or schedule the application, then log the follow-up date.
- Day 7: Review what worked and repeat with the next role.

## **What the full download adds**

- Editable resume and cover-letter templates
- Paste-ready prompt sequences
- Follow-up email scripts
- Interview prep worksheets
- Excel and CSV application tracker
- 7-day sprint checklist
- PDF, DOCX, XLSX, CSV, TXT, and Markdown files

## **Before you buy**

- Try the free Job Post Brief Generator at <https://jobkitai.com/job-post-brief/>
- Review the public sample page at <https://jobkitai.com/sample/>
- Check the refund policy at <https://jobkitai.com/refund-policy/>
- Buy only if you want the editable files and repeatable workflow, not a guaranteed hiring result.

## **Buyer expectations**

- Payment is handled by Stripe.
- The kit is delivered as an instant ZIP download after payment.
- There is no subscription, account, shipping, or phone number requirement.
- Delivery and description-match support is available at [support@jobkitai.com](mailto:support@jobkitai.com).

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